

# AGD DESIGN JOURNEY

## 1. CLIENT DESIGN BOARDS



Email AGD images or links to Pinterest, Houzz or Dropbox highlighting designs, colors, materials, layouts, and styles you like. You can even send us a photo of your favorite scarf or throw pillow if you want to incorporate certain colors or motifs into your design from objects you love.

Timeline: 5 to 60 minutes over 1 to 5 business days.

## 2. AGD DESIGN QUESTIONNAIRE



AGD will send a personalized questionnaire that pertains to your project for you to complete and return. Completing the questionnaire is a design journey that will help AGD pinpoint design solutions based on your design style, goals, budget, schedule and priorities.

Timeline: The questionnaire takes 20 to 120 minutes to complete depending on your scope.

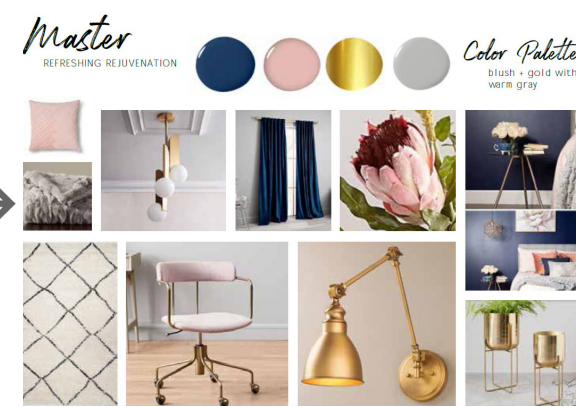
## 3. AGD INSPIRATION REVIEW



AGD will present an in-person review of everything we propose for your project to make sure we are implementing your ideal vision. You will also receive guides from AGD to help educate you through the design and construction process.

Timeline: AGD will host the design concept review 3 to 5 business days after receipt of your design questionnaire. Timing depends on the project size, scope and complexity.

## 4. DESIGN CONCEPT REVIEW



AGD will utilize your questionnaire results to curate a design concept and preliminary budget unique to you. You and AGD will review and sign off on these concepts together to establish a clear design vision that will drive all the design selections in your space.

Timeline: AGD will host the design concept review 2 to 10 business days after inspiration review. Timing depends on the project size, scope and complexity.

### Commonly Requested Additional Services

Expand scope and/or project services

Create additional or alternate design concepts

Review additional client-selected design images

These services are not included in initial scope, but clients often elect to add them during the design process.

## 5. PRELIMINARY SHOPPING LIST + DRAWING REVIEW



### Commonly Requested Additional Services

Select additional items

More options for design selections

3D renderings

Changes to design concept or budget

Elevations or furniture plans

Material samples

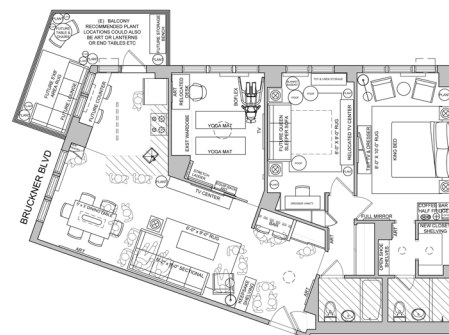
More than one vendor quote for items such as cabinetry, windows, etc.

Review additional client-selected design images

AGD will create a shopping list documenting all design selections in scope. This includes material, size, color, cost, lead time, vendor and more! Review will include scope selections, and samples if applicable. Included project drawings such as furniture plans, finish plans, interior elevations or other drawings will also be reviewed.

Timeline: AGD will host the review 2 to 8 weeks after client has approved the design concept. Timing varies by project size, scope and sample lead time.

## 6. FINAL SHOPPING LIST + DRAWING REVIEW



AGD will finalize your shopping list with confirmed quantities, prices, trade discounts and budget for all materials in scope. If your services include drawings, those will also be reviewing as final full-size blueprints.

Timeline: 1 to 2 weeks after preliminary shopping list review, depending on scope.

## 7. PLACING ORDERS



Whether you elected to place orders, your GC place them, or have AGD place some or all of them on your behalf, we will plan a strategy for placing your orders. This ensures all materials are on-site at appropriate times for construction.

Timeline: Varies. Keep in mind that the longer you wait to purchase, pricing may increase due to missed sales, inflation, discontinued items, etc.

### Commonly Requested Additional Services

\*Request AGD to place some or all orders

Bidding + negotiations

Oversee on-site visits

Building management coordination

Additional punch-lists

Inspect delivery + install of key shipments

\*Trade discounts can typically only be extended when we place the order for you

## 8. CONSTRUCTION, INSTALL + DELIVERIES



Some orders require deposits, templating authorization forms, or other documentation. Construction Administration is often an elected additional service. If at any time you need support beyond your original scope, reach out to us to discuss an addendum for additional services.

Timeline: Varies